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MEMORANDUM FOR: Chief, Audit Staff

SUBJECT : Recording Quarters Refunds on Form 507 -
Obligation Authority Record

REFERENCE : Paragraph 5, Memorandum dated 11 July 1958
to Chief, Audit Staff from Deputy Comptroller,
Subject: Field Audit Unit Observations and
Recommendations.

1. This Office has reconsidered the position taken
regarding the recording, on Form 507 - Obligation Authority
Record, of refunds representing quarters allowances paid to
our employees [REDACTED]

2. It is the intention in granting the obligation
authority to field stations under the provisions of [REDACTED]
that only the net cost to stations furnishing living quarters
to employees will be included. Therefore, any monies received
by an employee in the nature of a quarters allowance and
[REDACTED] have been considered by headquarters
in granting the obligation authority to the station and should
be reflected on Form 507 as a reduction to expense.

3. [REDACTED] Class B Accounting and Reporting
Procedures is being revised to clarify this procedure.

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[REDACTED]

Deputy Comptroller

TAS/WMS/mjr (8 Oct. 1958)

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